



DIHLABENG LOCAL MUNICIPALITY

NOTICE

2020/2021 DRAFT IDP AND BUDGET ROCESS PLAN

Notice is hereby given in terms of Chapter 4 Section 21, Chapter 5 Section 28 of the Local Government Municipal Systems Act (No.32 of 2000) and Section 21 of Municipal Finance Management Act (No. 56 of 2000 that the Dihlabeng Local Municipality is in the process of adopting 2020/2021 Draft IDP and Budget Process Plan.

The Draft IDP and Budget Process Plan is available for inspections and inputs at the office of the IDP unit during normal office hours (07:30am – 16:30pm) until the 16th of August 2019. The Draft IDP and Budget Process Plan can be accessed at Municipal Offices and Municipal website(www.dihlabeng.gov)

For further details contact the Municipal Manager BP Molatseli; IDP Manager Mr J Potsane ; Manager PMS Mr M Zondo and CFO Mr P Khiba at Dihlabeng Local Municipality Head Quarters or e-mail to justicep@dihlabeng.co.za, Office Contact: 058 303 5732 ext 3121.

Regards

**9 Muller Street
PO Box 551
BETHLEHEM
9700**

PERIOD	IDP PROCEESS	BUDGET PROCESS	PMS PROCESSES	RESPONSIBILITY
PREPARATORY PHASE				
July 2019 to Aug 2019	Adopt Process Plan by August 2019. Invitation for stakeholders to participate in processes plan. Adoption of Process Plan.	Establish Budget Committees. Advertise budget schedules. Commence process of IDP review. Determine IDP & budget strategic objectives. Prepare revenue envelope. Departmental operational plans developed First draft budget prepared	Annual Reporting and evaluation (Previous Financial Year) (MSA S 40). Monthly Reporting MSA s40. Annual performance Report (MSA S40).	Executive Mayor , Municipal Manager and Mayco
ANALYSIS PHASE				
Sept 2019 to Nov 2019	Situational Analysis. Invitations for stakeholders to participate in IDP Review. IDP Review Meeting and Representative Forum. Community consultation for their needs. Receive inputs from stakeholders and community.	Start community participation. Get inputs from bulk suppliers. Get written comments from bulk suppliers. Review strategic objectives from state of the nation address. Review proposed NT increase guidelines. Finalise operational and capital budget. Report to Council on state of the budget.	QUARTERLY REPORT	Executive Mayor, Municipal Manager and Mayco
STRATEGIC PHASE				
Dec 2019 to Feb 2020	Strategies links to real situational analysis. Submit inputs to Director's, Managers and Sector departments. Outline prioritized development projects.	Start compiling NT schedules. Note transfers of payments from other municipalities. Get bulk purchase increases.	Mid-Year Assessment. Draft SDBIP for next financial Year. Monthly Reporting MSA Sec 40	Executive Mayor, Municipal Manager and Mayco
PROJECT PHASE				
March 2020 to May2020	Design projects/programmes. Set projects Targets & Indicators. Budget Allocations (Operational and Capital) Consolidation of the community needs.	Table draft budget. Make draft budget public and invite comments. Conduct public hearings. Confirm Provincial and National allocations. Review DORA. Conclude public consultation. Consider public inputs. Respond to public comments.		Executive Mayor , Municipal Manager and Mayco
APPROVAL PHASE				
March 2020 to May2020	Draft Revised IDP tabled to Council. IDP Budget Steering Committee Submission of IDP to District and Province. Final adoption of IDP by Municipal Council.	Approve budget, IDP and SDBIP. IDP Budget Steering Committee Submit to National and Provincial Treasury.	SDBIP for next financial year. Monthly Reporting MSA s40.	Council , Executive Mayor, Speaker ,Municipal Manger , CFO and Mayco