

SUPPLY CHAIN MANAGEMENT POLICY IMPLEMENTATION REPORT

District:

Thabo Mofutsanyana

Name of Municipality:

Dihlabeng

Name of Municipal Entity/ Entities:

Reporting Date:

Tuesday, 31 March 2020

Contact Information

Name of Chief Financial Officer:

Mr P.D. Khiba

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MUNICIPALITY'S LETTERHEAD

SUPPLY CHAIN MANAGEMENT POLICY IMPLEMENTATION REPORT

ACCOUNTING OFFICER'S LETTER

for the quarter ended
31 March 2020

THE MAYOR

The attached report is submitted in line with Section 6 of Supply Chain Regulations which states that the Accounting Officer of the Municipality must within 10 days of the end of each quarter, submit a report on the implementation of SCM policy to the Mayor. Based on the review performed, I can conclude that the contents of the report are accurate and represent the activities of the Supply Chain Management unit of the Municipality fairly.

Yours faithfully

Chief Financial Officer

Date: 06/04/2020

Accounting Officer/ Municipal Manager

Date: 06/04/2020

SUPPLY CHAIN MANAGEMENT

District:	Thabo Mofutsanyana	Municipality:	Ditlhabeng	Reporting Date:	31-03-2020
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ESTABLISHMENT OF SCM

Area	Ref.	Background	STRUCTURE	FILLED	VACANT	COMMENTS
1	SCM Reg 7	Is there a dedicated and functional supply chain management (SCM) unit?	Yes	9	2	N/A
Area	Ref.	Background	REVIEWED (YES/NO)	DATE OF REVIEW	IF NOT REVIEWED, REASONS THEREOF	COMMENTS
2	SCM Reg 3	Reviewed and approved SCM Policy in line with National Treasury's Model Policy.	Yes	14-06-2019 (Provincial Treasury) and 07-06-2019 (Municipal Council)		N/A

DEMAND MANAGEMENT

Area	Ref.	Background	IS THERE AN APPROVED PROCUREMENT PLAN IN PLACE (Y/N)	DATE OF APPROVAL	IF NOT, REASONS THEREOF	COMMENTS
3	Circular 62	Procurement plan for the current financial year, in respect of the procurement of goods, services and infrastructure projects which exceed R200 000 (all applicable taxes included) approved by the accounting officer.	Yes	01-10-2019		N/A

ACQUISITION MANAGEMENT

Area	Ref.	Background	LAST REVIEW DATE	NEXT REVIEW DATE	NUMBER OF REGISTERED SUPPLIERS	COMMENTS
4	SCM Reg 14	Functional list of accredited prospective providers of goods and services maintained and used for verbal quotations and formal written price quotations.	Yes	Quarterly	15	We using the Central Supplier Database and the spreadsheet is used to keep track of suppliers verified

BID COMMITTEES

Area	Ref.	Background	BID COMMITTEE IN PLACE (Y/N)	NAMES OF MEMBERS	DESIGNATIONS	COMMENTS
5	SCM Reg 27	Functional ad hoc Bid Specification Committees (BSC) in operation and composed of one or more officials of the municipality, preferably the manager responsible for the function involved.	Yes	Sam Masoeu, Lawrence Ramulwela, Mapaseka Sethole and Hilda Motloung	Manager Electricity, Manager Water & Sanitation, Manager Library, and Supply Chain Officer	
6	SCM Reg 28	Bid Evaluation Committee appointed composed of at least one SCM practitioner of the municipality.	Yes	Lydia Mosia, Keriling Daniels, Lethola Mabula, Qimuzi Lethatla and Mphlwa Mdeakane	Manager Financial Accounting, Manager Town Planning, Manager Revenue Enhancement, Manager Asset and Supply Chain Officer	
7	SCM Reg 29	Bid Adjudication Committee appointed composed of at least four senior managers of the municipality.	Yes	Pule Khaba, Angela Mosina, Nkosi Mendi, Ntokozo Shabalala, Menge Mabula and Justice Tsatsa	Chief Financial Officer, Director Community Services, Director Local Economic Development, Director Public Works, Director Corporate Services and SCM Manager	

CIDB

Area	Ref.	Background	REGISTRATION WITH CIDB'S ITENDER (Y/N)	PROJECTS REGISTERED	IF NOT, REASONS THEREOF	COMMENTS
8	CIDB Regulations, Regulation 18(1) & 18(1A)	Registration of construction works contracts above R200 000 in the CIDB register of projects.	Yes	No	CIDB Website is not functional.	

REGULATION 32 CONTRACTS

Area	Ref.	Background	DESCRIPTION	SUPPLIER	AMOUNT	INSTITUTION	COMMENTS
9	MFMA Reg 32	Procurement of goods and services under a contract secured by another organ of state.	N/A		N/A	N/A	No contracts secured for reporting period

DEVIATIONS FROM PROCUREMENT PROCESSES

Area	Ref.	Background	DESCRIPTION	SUPPLIER	AMOUNT	UPLOADING ON THE WEBSITE (Y/N)	COMMENTS
10	MFMA Reg 36	Deviations from the procurement processes approved by the accounting officer.	N/A		N/A	N/A	N/A

UNSOLICITED BIDS

Area	Ref.	Background	DESCRIPTION	SUPPLIER	AMOUNT	REASONS	PUBLIC PARTICIPATION (Y/N)
11	MFMA Reg 37	If an unsolicited bid(s) has been considered was it because: - the product or service offered was a demonstrably or proven unique innovative concept; - will be exceptionally beneficial to, or have exceptional cost advantages for the municipality?	N/A		N/A	N/A	N/A

DISPOSAL MANAGEMENT

Area	Ref.	Background	ASSET(S) DISPOSED	REASON FOR DISPOSAL	DISPOSAL METHOD	COST PRICE	BENEFICIARY
12	MFMA Reg 40	Assets disposal.	N/A		N/A	N/A	N/A

CONTRACT AND PERFORMANCE MANAGEMENT

DISPUTES

Area	Ref.	Background	CONTRACT NUMBER	SUPPLIER	NATURE	STATUS	OUTCOME
13	SCM Reg 50	Resolution of SCM related disputes.	N/A		N/A	N/A	N/A

ACTIVE CONTRACTS

Area	Ref.	Background	DESCRIPTION	SUPPLIER	AMOUNT	DURATION	EXPIRY DATE
14	MPMA Sec. 116	Contract management.	Appointment of a Panel of Service Providers for the Supply & delivery of 25kg bags of cold mix asphalt on an as and when required basis for a period of 3 years with effect from date of award	Carboncor Distributors SA	As an when required	3 Years	2021-09-12
			Appointment of a Panel of Service Providers for the Supply & delivery of 25kg bags of cold mix asphalt on an as and when required basis for a period of 3 years with effect from date of award	Super Patch Sales & Marketing (Pty) Ltd	As an when required	3 Years	2021-09-12
			Appointment of a Panel of Service Providers for the Supply & delivery of 25kg bags of cold mix asphalt on an as and when required basis for a period of 3 years with effect from date of award	Wealth In Tide (Pty) Ltd	As an when required	3 Years	2021-09-12
			Appointment of a Panel of Service Provider for the Hire of Plant & Equipment on an as and When required Basis for a period of 3 years from date of award	Anaphiko Ejuba Transport Enterprises	As an when required	3 Years	2021-09-19
			Appointment of a Panel of Service Provider for the Hire of Plant & Equipment on an as and When required Basis for a period of 3 years from date of award	Aqua Transport & Plant Hire (Pty) Ltd	As an when required	3 Years	2021-09-19
			Appointment of a Panel of Service Provider for the Hire of Plant & Equipment on an as and When required Basis for a period of 3 years from date of award	Midmaar Plant Hire	As an when required	3 Years	2021-09-20
			Appointment of a Panel of Service Provider for the Hire of Plant & Equipment on an as and When required Basis for a period of 3 years from date of award	Oos Vrystaat Grondverskuiwing (Pty) Ltd	As an when required	3 Years	2021-09-19
			Appointment of a Panel of Service Provider for the Hire of Plant & Equipment on an as and When required Basis for a period of 3 years from date of award	Premier Attraction 217 CC	As an when required	3 Years	2019-09-20
			Appointment of a Panel of Service Provider for Hire of Water Tankers to Deliver Water to the Rural Community on an as and when required basis for a period of 3 years from date of award	Aqua Transport & Plant Hire (Pty) Ltd	As an when required	3 Years	2021-09-19
			Appointment of a Panel of Service Provider for Hire of Water Tankers to Deliver Water to the Rural Community on an as and when required basis for a period of 3 years from date of award	Ethos Transport & Services CC	As an when required	3 Years	2021-09-19
			Appointment of a Panel of Service Provider for Hire of Water Tankers to Deliver Water to the Rural Community on an as and when required basis for a period of 3 years from date of award	Midmaar Plant Hire	As an when required	3 Years	2021-09-20
			Appointment of a Panel of Service Provider for Hire of Water Tankers to Deliver Water to the Rural Community on an as and when required basis for a period of 3 years from date of award	Oos Vrystaat Grondverskuiwing (Pty) Ltd	As an when required	3 Years	2021-09-19
			Appointment of a Panel of Service Provider for Hire of Water Tankers to Deliver Water to the Rural Community on an as and when required basis for a period of 3 years from date of award	Premier Attraction 217 CC	As an when required	3 Years	2021-09-20
			Appointment of a service provider for provision of physical security services for a period of 3 years	Configen CC	As per Rates on BOQ	3 years	2020-10-31
			Appointment of service provider for the supply and delivery of Electrical Material for a period of 3 years	Rudimpe Construction & General Trade	As and When	3 years	2019-03-31

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	Appointment of a Panel of Six (6) Consulting Engineers for Provision of Engineering Services for a period of three (3) years from the date of appointment	Nemorango Consulting Engineering (CC)	As Per the Pricing Schedule	3 Years	2022-05-10
	Appointment of a Service Provider for rendering of Laboratory Service for the analysis of water & wastewater samples for a period of three (3) years from the date of appointment	Aquatic Laboratories (Pty) Ltd	As Per the Pricing Schedule	3 Years	2022-05-17
	Appointment of a Service Provider for the Project: Mautse Installation of Sewer Network for 1000 Sites in Metati Section A	Matriz Trading Enterprise	R 15 982 072.49		2022-05-20
	Appointment of a Panel of four (4) Service Providers for the repairs, maintenance, refurbishment and upgrading of water & sanitation infrastructure for a period of three (3) years from the date of appointment	Bicacon (Pty) Ltd	As Per the Pricing Schedule	3 Years	2022-05-21
	Appointment of a Service Provider for the Project: Mautse Installation of Water Network for 1000 Sites in Metati Section A	Tlotliso Semphe Construction	R 6 959 792.12		2022-05-21
	Appointment of a Panel of four (4) Service Providers for the repairs, maintenance, refurbishment and upgrading of water & sanitation infrastructure for a period of three (3) years from the date of appointment	Thobozo Investment & CDH Joineries CC IV	As Per the Pricing Schedule	3 Years	2022-05-23
	Appointment of service provider for the supply and delivery of road marking paint, thinners and road traffic signs on as and when required for a period of three (3) years	Megaphase Road Signage (Pty) Ltd	As Per the Pricing Schedule	3 Years	2022-06-18
	Appointment of a financial management company for the assistance with compilation of annual financial statement for a period of three (3) years	Maluti Chartered Accountants Inc	As Per the Pricing Schedule	3 Years	2022-06-18
	Appointment of service provider for the connection and disconnection of electricity for a period of three (3) years	Little Venice Trading 53 CC	As Per the Pricing Schedule	3 Years	2022-06-18
	Appointment of service provider for the supply and delivery of road marking paint, thinners and road traffic signs on as and when required for a period of three (3) years	Lengau Painting And Waterproofing	As Per the Pricing Schedule	3 Years	2022-06-18
	Appointment of service provider for the supply of automated meter reading (amr) equipment and installation of a compatible software for a period of three (3) years	Jager (Pty) Ltd	As Per the Pricing Schedule	3 Years	2022-06-18
	Appointment of service provider for the supply and delivery of road marking paint, thinners and road traffic signs on as and when required for a period of three (3) years	Inbumba Plant Hire (Pty) Ltd	As Per the Pricing Schedule	3 Years	2022-06-18
	Appointment of a service providers to supply and deliver bulk fuel and maintenance of fuel storage tanks to the four (4) depots within Dhlabeng local municipality for a period of 3 years	Hamisa Transport and Trading (PTY) LTD	As Per the Pricing Schedule	3 Years	2019-11-19
	Appointment of service provider for the operation and maintenance of Bethlehem landfill site for a period of 3 year	Ingwe Waste Management	R 21 811 383.00	3 Years	2019-11-19
	Electrification of 1000 residential consumer connections: Baken park ext. 5 phase 1 within Dhlabeng local municipality area of jurisdiction	Monoceros Electrical CC	R 10 868 592.80	3 Years	2019-11-19

114	Do all contracts awarded include a clause to allow the contract to be automatically cancelled where there is conflict of interest which was not disclosed?	Yes	
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115		Are there mechanisms in place when the municipality discovers that bidders have abused the SCM system, committed fraud or any other improper conduct or has failed to perform on a previous contract?	Yes							
116		Are all major capital projects managed by suitably skilled and experienced project manager and subject to regular independent quality checks?	Yes							
117		Do all major projects have project files and include original signed declaration forms by suppliers and all sub-contractors?	Yes							
118		Are timelines included for all capital projects (particularly those which extend over more than one fiscal year) and regularly reported against actual progress?	Yes							
119		Are clear and unambiguous signed service level agreements (SLA) given to service providers who sign as agreeing to outlined: - Terms and conditions of the contract or agreement; - The termination of the contract or agreement in the case of non- or under- performance; and - Dispute resolution mechanisms to settle disputes between the parties?	Yes							
CONTRACT VARIATIONS										
Area	Ref.	Background	DESCRIPTION	SUPPLIER	AMOUNT	REASONS	PERCENTAGE			
15	MFMA Circular 62	Expansion or variation of orders against the original contract restricted to: - not more than 20% for construction related goods, services and/or infrastructure projects; - 15% for all other goods and/or services of the original value of the contract?	N/A							
LOGISTICS MANAGEMENT										
Area	Ref.	Background	SUPPLIER	IF NOT REASONS THEREOF	COMMENTS					

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ADDITIONAL MATTERS:

EXAMINATION SUMMIT						
Date of Deviation	Name of Company	Bid Price	Description Work	Bid date Awarded	Department	Reason for Deviation
NIL	NIL	NIL	NIL	NIL	NIL	NIL

[illegible]

[illegible]