



Dihlabeng Local Municipality subscribes to the provisions of the Employment Equity Act, 1998 and applicants from designated groups are specifically encouraged to apply

The Municipality hereby invites applications from qualified, experienced innovative, committed and energetic individuals with vision for appointment to the following position.

MUNICIPAL MANAGER

for a fixed term performance based employment contract linked to the term of the current Council.

The appointment will be made in compliance with the provisions of sections 54A & 57 of the Local Government: Municipal Systems Amendment Act 7 of 2011

Remuneration: Offer of remuneration will be determined by competence in line with the guidelines as set out in Notice 613 published in the Government Gazette No. 40118 of 04 July 2016 of Grade 4 Municipality:

SALARY:

Minimum: R1,011,686 Midpoint:R1,176,380 Maximum:R1,341,073

The pay scale will be determined by competence and experience

REQUIREMENTS:

B-degree in public or business administration / political sciences / social sciences / law / finance / engineering. A postgraduate qualification in fields related to public administration will be an added advantage. Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with minimum regulations on competency level in terms of Government Gazette 29967 dated 15 June 2007. Five years relevant experience at senior management level, have proven successful institutional transformation within local government. Extensive knowledge and understanding of legislation pertaining to Local Government and financial management, service delivery innovations and strategic capabilities. Advance computer literacy. Valid driver's license. No criminal record.

KNOWLEDGE:

Advanced knowledge and understanding of relevant policies and legislation. Advance understanding of institutional governance systems and performance management. Advanced understanding of council operations and delegation of powers. Proven track record of good governance, audit and risk management, and budget and finance management. Ability to be an innovative and strategic leader. Good facilitation and communication skills.

KEY PERFORMANCE AREAS:

The overall management of the Municipality in order to ensure efficient and effective provision of services, promoting economic growth, facilitating social and economic development and long term sustainability of the Municipality. The development and management of an economically effective, accountable administration which is equipped to implement the municipality's integrated development plan, to operate in accordance with the municipality's performance management and to understand the needs of the local community. Perform all functions, duties and responsibilities as contained in the relevant local government legislations such as, but not limited to the Constitution, MFMA, Municipal Structures Act, Municipal Systems Act, Promotion of Administrative Justice Act, etc. Ensure the streamlining of staff towards core basic service delivery. Responsible for the overall management of the municipality. Provide general strategic management to ensure that the municipality meets the five (5) Key Performance Areas and the outcomes of LGTAS: Handling the implementation of the Integrated Development Plan, Effective governance, Internal Financial Control and Internal Audits, Risk Management, Accounting Policies, Review the Annual Financial Statement to provide the Council of the Municipality with an authoritative and credible view of the financial position of the Municipality. Promote labour relations. Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS) by providing suitable performance indicators. Perform such other functions as may be prescribed.

PLEASE NOTE:

1. Applications are invited from all suitable candidates by submission of a covering letter clearly identifying the reference number and position for which you are applying for together with your application form, CV, qualifications and all other documents that would help in making a decision.
2. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof. Fraudulent qualifications, information or documents will disqualify any applicant
3. All applicants must fill in the Application form for Employment: Annexure C of Government Gazette no 37245 dated 17 January 2014. This application form can be obtained from the municipality at **(9 Muller Street East, Bethlehem 9700 and on our website: www.dihlabeng.gov.za)**. Applications should be directed to: Dihlabeng Local Municipality, P.O Box 551, Bethlehem, 9701. **Faxed applications and those which will not be on the official application form will not be considered.**
4. Shortlisted or recommended candidates will be subjected to Competency Based Assessment over 2 days prior to appointment and be subjected to security vetting
5. The appointed candidate will be expected to sign an Employment Contract on or prior to the assumption of duty; a Performance Agreement (60 days after appointment) and disclosure of financial interest.

6. Canvassing will automatically disqualify a candidate.
7. The appointed candidate will be based in Dihlabeng, Bethlehem, Council reserves the right to place and move candidates anywhere in the municipality.
8. Correspondence will only be entered into with short-listed candidates. If you do not hear from the Municipality within 3 months of closing of these advertisements, please accept that you have not been considered for appointment.
9. Council reserves the right to appoint or not appoint any candidate if in its view no suitable candidate could be found. Canvassing for appointment to the position and corroborating proof thereof will result in the disqualification of a candidate

CLOSING DATE : 03 July 2017 at 16:30

ENQUIRIES : Enquiries may be directed to Me S M Mabula: Acting Director
Corporate Services at: 058 303 5732 x 3013

CLLR L U MAKHALEMA
EXECUTIVE MAYOR

NOTICE NO: 06/2017